

IRRIGATION WATER DELIVERY DISTRICT
ELECTION CALENDAR FOR NOVEMBER 18, 2015

Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Tuesday, June 9, 2015	Last day to request approval for a mail ballot election prior to publishing the Call for Election	Board of Supervisors approval for a mail ballot election at the June 24, 2015 Formal Meeting	ARS 16-558(A)	Notwithstanding section 16-225, a special district as described in title 48 may conduct a mail ballot election if the governing board of the special district obtains approval from the board of supervisors of the county in which the special district or greater part of the special district is located before publishing the call of election as provided in section 16-227.	E
Thursday, July 9, 2015	Six weeks preceding 90 days before election	First day to publish call of election not less than one week apart	ARS 16-227(A)	The governing body shall publish a call of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than one week apart during the six calendar weeks preceding ninety days before the election which shall contain: 1. The purpose of the election. 2. The date of holding the election. 3. The last date and place for filing nomination petitions, if applicable. 4. The last date to register to vote in the election. 5. The name of the election district conducting the election. 6. The proposed boundaries of the election district, if for establishment or annexation. 7. If the election is a special district mail ballot election as described in Chapter 4, article 1 of this title, the date the mail ballots will be mailed to qualified electors of the district.	E
Tuesday, July 21, 2015	120 days prior to election	Last day to call an election	ARS 16-226(A)	Nonpartisan elections shall be called no later than one hundred twenty days before the date of holding the election. (Not required to be a resolution)	E
Tuesday, July 21, 2015	120 days prior to election	First day to file petitions for candidates	ARS 16-311(B)	Any person desiring to become a candidate at any nonpartisan election and to have the person's name printed on the official ballot shall be at the time of filing a qualified elector of such county, city, town or district and, not less than ninety nor more than one hundred twenty days before the election , shall sign and cause to be filed a nomination paper giving the person's actual residence address or description of place of residence and post office address, stating the office and county, city, town or district and ward or precinct, if any, for which the person offers the person's candidacy, stating the exact manner in which the person desires to have the person's name printed on the official ballot pursuant to subsection G of this section and giving the date of the election. A candidate for office shall reside at the time of filing in the county, city, town, district, ward or precinct that the person proposes to represent.	C
Friday, July 31, 2015	Approximately 10 days after the call of election	Notice to the Board of Supervisors	ARS 16-225(C)	The governing body of a special district shall call all other elections for the district in accordance with subsection A of this section and shall notify the board of supervisors and the officer in charge of the elections of the county in which the special district or greater portion of the assessed valuation of the property in the district is located for the purpose of the election.	E

IRRIGATION WATER DELIVERY DISTRICT
ELECTION CALENDAR FOR NOVEMBER 18, 2015

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Monday, August 17, 2015	93 days prior to election	First day to request early ballot	ARS 16-542(A)	A. Within ninety-three days before any election called pursuant to the laws of this state, an elector may make a verbal or signed request to the county recorder, or other officer in charge of elections for the applicable political subdivision of this state in whose jurisdiction the elector is registered to vote, for an official early ballot. In addition to name and address, the requesting elector shall provide the date of birth and state or country of birth or other information that if compared to the voter registration information on file would confirm the identity of the elector. If the request indicates that the elector needs a primary election ballot and a general election ballot, the county recorder or other officer in charge of elections shall honor the request. For any partisan primary election, if the elector is not registered as a member of a political party that is entitled to continued representation on the ballot pursuant to section 16-804, the elector shall designate the ballot of only one of the political parties that is entitled to continued representation on the ballot and the elector may receive and vote the ballot of only that one political party. The county recorder may establish on-site early voting locations at the recorder's office, which shall be open and available for use beginning the same day that a county begins to send out the early ballots. The county recorder may also establish any other early voting locations in the county the recorder deems necessary.	V
Thursday, August 20, 2015	90 days prior to election	Last day to publish call of election not less than one week apart	ARS 16-227(A)	The governing body shall publish a call of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than one week apart during the six calendar weeks preceding ninety days before the election which shall contain: 1. The purpose of the election. 2. The date of holding the election. 3. The last date and place for filing nomination petitions, if applicable. 4. The last date to register to vote in the election. 5. The name of the election district conducting the election. 6. The proposed boundaries of the election district, if for establishment or annexation. 7. If the election is a special district mail ballot election as described in Chapter 4, article 1 of this title, the date the mail ballots will be mailed to qualified electors of the district.	E
Thursday, August 20, 2015	90 days prior to election	Last day to mail call of election rather than publish the call	ARS 16-227(B)	In lieu of publishing the call described in subsection A, the governing body may mail a call of election to each household in the district containing a qualified elector. Such call shall contain the same information described in subsection A and be mailed not later than 90 days before the election.	E

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ELECTION CALENDAR FOR NOVEMBER 18, 2015

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Thursday, August 20, 2015	90 days prior to election	Last day to file petitions for candidates	ARS 16-311(B)	Any person desiring to become a candidate at any nonpartisan election and to have the person's name printed on the official ballot shall be at the time of filing a qualified elector of such county, city, town or district and, not less than ninety nor more than one hundred twenty days before the election, shall sign and cause to be filed a nomination paper giving the person's actual residence address or description of place of residence and post office address, stating the office and county, city, town or district and ward or precinct, if any, for which the person offers the person's candidacy, stating the exact manner in which the person desires to have the person's name printed on the official ballot pursuant to subsection G of this section and giving the date of the election. A candidate for office shall reside at the time of filing in the county, city, town, district, ward or precinct that the person proposes to represent.	C
Friday, September 4, 2015	75 days prior to election	First day the Board of Supervisors can cancel an election	ARS 16-410(A)	Notwithstanding any other law, in any election that is to be held pursuant to title 15, title 48 or section 16-822, if the total of the number of persons who file a nomination petition for a candidate and the number of persons who file a nomination paper for a write-in candidate as prescribed by chapter 3, articles 2 and 3 of this title is less than or equal to the number of positions to be filled at the election for which the nomination petition or nomination paper is filed, the county board of supervisors may cancel the election no earlier than seventy-five days before the election and appoint the person or persons who filed the nomination petition or nomination paper to fill the position for the term of office for which the candidate was nominated by the qualified electors.	E
Thursday, September 17, 2015	Six weeks preceding 20 days before the election	First day to publish the notice of election for a <u>non-mail ballot election</u>	ARS 16-228(A)	The governing body shall publish a notice of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than a week apart during the six calendar weeks preceding twenty days before the election . This notice shall contain at least: 1. The date of the election. 2. The location of the polls. 3. The hours the polls will be open. 4. The purpose of the election. 5. The election district conducting the election.	E
Sunday, October 4, 2015	45 days prior to election	Last day to mail notice of election for <u>mail ballot election</u>	ARS 16-228(D)	In lieu of publishing the notice described in subsection C, the governing body may, and for a nonresident qualified elector of any special district shall, mail a notice of election to each household containing a qualified elector of the district. The notice shall contain the same information described in subsection C and shall be mailed not later than forty-five days before the election. MAIL BALLOT ELECTION ONLY.	E

IRRIGATION WATER DELIVERY DISTRICT
ELECTION CALENDAR FOR NOVEMBER 18, 2015

Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Monday, October 5, 2015	Two weeks preceding 30 days before the election	First day to publish the notice of election for a mail ballot election	ARS 16-228(C)	In mail ballot elections, the governing body shall publish a notice of election at least twice in a newspaper of general circulation in the special district in which the election is being held once a week during each of the two weeks immediately preceding the 30 days before the election. This notice shall contain at least: 1. The date of the election. 2. The date ballots will be mailed. 3. The deadline and location for return of the ballots, 4. The method for obtaining a replacement if a ballot is destroyed, lost, spoiled or not received. 5. A statement that no polling place will be provided. 6. The name of the district that is conducting the election. 7. The qualifications of electors. MAIL BALLOT ELECTION ONLY	E
Friday, October 9, 2015	40 days prior to election	Last day to receive write-in nomination papers from candidate	ARS 16-312(B)	A write-in candidate shall file the nomination paper not later than 5:00 p.m. on the fortieth day before the election, except that: 1. A candidate running as a write-in candidate as provided in section 16-343, subsection D shall file the nomination paper not later than 5:00 p.m. on the fifth day before the election; 2. A candidate running as a write-in candidate for an election that may be canceled pursuant to section 16-410 shall file the nomination paper not later than 5:00 p.m. on the seventy-sixth day before the election.	C
Friday, October 16, 2015	Approximately 33 days prior to election	Last day to mail notice of election for a non-mail ballot election	ARS 16-228(B)	B. In lieu of publishing the notice described in subsection A, the governing body may, and for a nonresident qualified elector of any special district shall, mail a notice of election to each household containing a qualified elector of the district. Such notice shall contain the same information described in subsection A, paragraphs 1, 4 and 5 and the polling place for that household's qualified electors and the times it is open. Mailings may be made over a period of days but shall be mailed in order to be delivered to households before the earliest date of mailing to registered voters of any requested early ballots for that election.	E
Friday, October 16, 2015	33 days prior to election	Early ballots prepared and delivered to the election officer in charge	ARS 16-545(B)	B. The officer charged by law with the duty of preparing ballots at any election shall: 1. Prepare the official early ballot and deliver a sufficient number to the recorder or other officer in charge of elections not later than the thirty-third day before the election. Except as provided in section 16-542, subsection D, regular early ballots shall not be distributed to the general public before the beginning of early voting, 2. Ensure that the ballot return envelopes are of a type that are tamper evident when properly sealed	E

IRRIGATION WATER DELIVERY DISTRICT
ELECTION CALENDAR FOR NOVEMBER 18, 2015

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5:00 p.m. Monday, October 23, 2015	10 days after 40th day before election excluding Saturdays, Sundays, and Holidays	Last day to challenge non-partisan candidate petition	ARS 16-351(A)	A. Any elector filing any court action challenging the nomination of a candidate as provided for in this chapter shall do so no later than 5:00 p.m. of the tenth day, excluding Saturday, Sunday and other legal holidays, after the last day for filing nomination papers and petitions. The elector shall specify in the action the petition number, line number and basis for the challenge for each signature being challenged. Failure to specify this information shall result in the dismissal of the court action. Within ten days after the filing of the action, the superior court shall hear and render a decision on the matter. Such decision shall be appealable only to the supreme court, and notice of appeal shall be filed within five days after the decision of the superior court in the action. The supreme court shall hear and render a decision on the appeal promptly.	V
Monday, October 19, 2015	30 days prior to election	Last day to publish notice of election for <u>mail ballot election</u>	ARS 16-228(C)	In mail ballot elections, the governing body shall publish a notice of election at least twice in a newspaper of general circulation in the special district in which the election is being held once a week during each of the two weeks immediately preceding the 30 days before the election. This notice shall contain at least: 1. The date of the election. 2. The date ballots will be mailed. 3. The deadline and location for return of the ballots, 4. The method for obtaining a replacement if a ballot is destroyed, lost, spoiled or not received. 5. A statement that no polling place will be provided. 6. The name of the district that is conducting the election. 7. The qualifications of electors. MAIL BALLOT ELECTION ONLY	E
Midnight Tuesday, October 20, 2015	29 days prior to election	Last day to register to vote	ARS 16-120	No elector shall vote in an election called pursuant to the laws of this state unless the elector has been registered to vote as a resident within the boundaries or the proposed boundaries of the election district for which the election is being conducted and the registration has been received by the county recorder or his designee pursuant to section 16-134 prior to midnight of the twenty-ninth day preceding the date of the election.	V
Friday, October 23, 2015	26 days prior to election	Early voting begins	ARS 542(C)	The county recorder or other officer in charge of elections shall mail the early ballot and the envelope for its return postage prepaid to the address provided by the requesting elector within five days after receipt of the official early ballots from the officer charged by law with the duty of preparing ballots pursuant to section 16-545, except that early ballot distribution shall not begin more than twenty-six days before the election. If an early ballot request is received on or before the thirtieth day before the election, the early ballot shall be distributed on the twenty-sixth day before the election.	E

IRRIGATION WATER DELIVERY DISTRICT
ELECTION CALENDAR FOR NOVEMBER 18, 2015

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Friday, October 23, 2015	26 days prior to election	First day to mail ballots for <u>mail ballot election</u>	ARS 558.01	Not more than twenty-six days before the election and not fewer than fifteen days before the election, the county recorder or other officer in charge of elections for the special district shall send by nonforwardable mail all official ballots with printed instructions and a return envelope bearing a printed ballot affidavit as described in section 16-547 to each qualified elector entitled to vote in the election. The envelope in which the ballot is mailed shall be clearly marked with the statement required by the postmaster to receive an address correction and notification. The district governing board shall determine whether the voter or the district governing board will pay for the postage for the return of electors' marked ballots. An elector who votes in a special district mail ballot election shall return the elector's marked ballot to the recorder or other officer in charge of the election or to a designated depository site as provided in section 16-411 no later than 7:00 p.m. on the day of the election. MAIL BALLOT ELECTION ONLY	E
Thursday, October 29, 2015	20 days prior to election	Last day to publish notice of election for <u>non-mail ballot election</u>	ARS 16-228(A)	The governing body shall publish a notice of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than one week apart during the six calendar weeks preceding twenty days before the election.	E
Tuesday, November 3, 2015	15 days prior to election	Last day to mail ballots for <u>mail ballot election</u>	ARS 16-558.01	Not more than twenty-six days before the election and not fewer than fifteen days before the election, the county recorder or other officer in charge of elections for the special district shall send by nonforwardable mail all official ballots with printed instructions and a return envelope bearing a printed ballot affidavit as described in section 16-547 to each qualified elector entitled to vote in the election. The envelope in which the ballot is mailed shall be clearly marked with the statement required by the postmaster to receive an address correction and notification. The district governing board shall determine whether the voter or the district governing board will pay for the postage for the return of electors' marked ballots. An elector who votes in a special district mail ballot election shall return the elector's marked ballot to the recorder or other officer in charge of the election or to a designated depository site as provided in section 16-411 no later than 7:00 p.m. on the day of the election.	E
Saturday, November 7, 2015	11 days prior to election	Last day to request an early ballot in person or for receipt of early ballot request that is mailed (unless an emergency)	ARS 16-542(E)	In order to be complete and correct and to receive an early ballot by mail, an elector's request that an early ballot be mailed to the elector's residence or temporary address must include all of the information prescribed by subsection A of this section and must be received by the county recorder or other officer in charge of elections no later than 5:00 p.m. on the eleventh day preceding the election. An elector who appears personally no later than 5:00 p.m. on the Friday preceding the election at an on-site early voting location that is established by the county recorder or other officer in charge of elections shall be given a ballot and permitted to vote at the on-site location. If an elector's request to receive an early ballot is not complete and correct but complies with all other requirements of this section, the county recorder or other officer in charge of elections shall attempt to notify the elector of the deficiency of the request.	V

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ELECTION CALENDAR FOR NOVEMBER 18, 2015

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Saturday, November 7, 2015	Prior to posting Notice of Election	Last day to appoint election officials	ARS 48-3444(B)	Prior to the time for posting election notices, the board shall appoint one inspector, one judge and one clerk, who shall constitute a board of election. If the board of trustees fails to appoint the election board, or if the persons appointed, or any of them, do not attend at the opening of the polls on the morning of the election, the electors present at that hour may appoint members to fill the vacancies. The board of trustees shall prescribe the form of ballot, poll lists and tally lists, and shall furnish the necessary number thereof for the conduct of the election.	E
Sunday, November 8, 2015	10 days prior to election	Last day to post notice of election	ARS 48-3444(A)	The election shall be held at a convenient place within the district, or in proximity thereto, to be determined by resolution of the board, after notice thereof posted in three conspicuous places within the district for ten days next preceding the election.	E
Friday, November 13, 2015	5 days prior to election	Affidavit of Compliance	ARS 16-229	The governing body of a special district as described in title 48 shall submit to the board of supervisors an affidavit certifying compliance with the applicable federal and state election laws not later than five days before the nonpartisan election.	E
Friday, November 6, 2015 through Monday, November 16, 2015	Between 5 PM on second Friday preceding the election & 5 PM on the Monday preceding the election	Elector may use an early ballot as a result of an emergency	ARS 16-542(H)	H. As a result of an emergency occurring between 5:00 p.m. on the second Friday preceding the election and 5:00 p.m. on the Monday preceding the election , qualified electors may request to vote early in the manner prescribed by the county recorder of their respective county. For the purposes of this subsection, "emergency" means any unforeseen circumstances that would prevent the elector from voting at the polls.	V
Tuesday, November 17, 2015	1 day prior to election	List of early ballots to the election board	ARS 16-542(G)	G. The county recorder or other officer in charge of early balloting shall provide an alphabetized list of all voters in the precinct who have requested and have been sent an early ballot to the election board of the precinct in which the voter is registered not later than the day prior to the election.	
Wednesday, November 18, 2015	9:00 a.m. to 4:00 p.m.	Election Day	ARS 48-3444(A) and 48-3444(C)	(A) The regular election for trustees shall be held biennially on the third Wednesday in November next prior to the expiration of the regular term of the incumbent board. (C) The polls shall be opened at nine o'clock in the morning and shall remain open until four o'clock in the afternoon. Members of the election board may administer oaths in connection with the election substantially as required by law for elections in similar districts.	E
Monday, November 23, 2015**	First Monday after election	Canvass election	ARS 48-2388(B)	The board of directors shall meet at the district office on the first Monday after the election to canvass the returns. If at the time of meeting the returns from each precinct in the district in which the polls were opened have been received, the board of directors shall canvass the returns, or if all the returns have not been received, the canvass shall be postponed from day to day until the returns have been received, or until six postponements have been granted. The canvass shall be made in public by opening the returns and determining from the tally lists the vote of the district for each person voted for. The board of directors shall thereupon declare the result of the election	E
	First regular scheduled meeting of the Board of Supervisors	Presentation of Certified Copy of Canvass	ARS 16-642(B)	The governing body of a special district as defined in title 48 shall present to the board of supervisors a certified copy of the official canvass of the election at the next regularly scheduled meeting of the board of supervisors. For purposes of contesting a special district election as described in section 16-673, the canvass is not complete until the presentation to the board of supervisors is made.	E
Footnotes:					

IRRIGATION WATER DELIVERY DISTRICT
ELECTION CALENDAR FOR NOVEMBER 18, 2015

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*ARS 48-3444(E) cross-references ARS 48-2386 through 48-2389					
**If election canvass is not completed by the first Monday, the canvass may be postponed daily for a maximum of 6 days to complete the canvass of election					
or until Monday, December 1, 2014, which is the last day to certify the election pursuant to ARS 48-2388(B) to complete the canvass returns.					